



Electricity Generation Company (Malawi) Limited

INVITATION FOR BIDS

Issued Date: 5th August, 2023

1. EGENCO carries on the business of generation of power in the Republic of Malawi and has budgeted funds to be used for the Provision of the Group Life Assurance Cover.
2. The Chairman, Internal Procurement and Disposal Committee, Electricity Generation Company of Malawi (EGENCO), now invites sealed bids from eligible and qualified bidders for the **Provision of Group Life Assurance Cover** as follows;

Procurement Reference Number	Description of Related Services and Goods	Delivery Period
EGC306/NCB/S/FY2023-24	Provision of Group Life Assurance Cover	36 Months

3. Bidding will be conducted in accordance with **National Competitive Bidding (NCB)** procedures specified in the Malawi Public Procurement Act, 2017.
4. Interested eligible bidders may obtain further information and inspect the Bidding Documents from EGENCO's Procurement Division at the address given in paragraph 8(a) below from **08:00 to 12:00 hrs, 13:00 to 16:00 hrs** local time (**Monday to Friday**) except national public holidays.
5. A complete set of Bidding Documents in English language may be purchased by interested bidders at 8(b) below upon payment of a non-refundable fee of **MK10,000.00**. The method of payment will be cash or bank certified cheque. The document may be collected by the bidder.
6. Bids must be delivered to the Tender Box at address at 8(c) below on or before **5th September 2023** at 14.00 hours local time. Electronic bidding will not be permitted and Late Bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address 8(d) below on **5th September 2023** at 1400 hours local time.
7. Bids must be accompanied by a Bid Security as specified in the Bidding Documents or a Bid Securing Declaration Form if the Bidder is 100% owned by Malawian Nationals. The Bid Security must be in form of a Bank Certified Cheque or Bank Guarantee issued by a reputable bank agreeable to the Purchaser.
8. The address for inspection, purchase, issue, submission and opening of bids are as follows:
 - (a) Address where Bids will be inspected and issued from:
EGENCO
Chayamba Building Fourth Floor
Procurement Department



**Electricity Generation Company (Malawi) Limited
Victoria Avenue Road,
P.O. Box 1567
BLANTYRE**

- (b) Address where Bids will be purchased:
**Accounts Office
EGENCO
Chayamba Building, Sixth Floor
Victoria Avenue
BLANTYRE**

- (c) Address where Bids will be deposited:
**EGENCO Chayamba Building Fourth Floor
Tender Box situated at the Reception
P.O BOX 1567
BLANTYRE**

- (d) Address where Bid Opening will take place:
**EGENCO CHAYAMBA BUILDING
Sixth Floor
PO. BOX 1567
BLANTYRE**