



Generating Power for Generations

## Electricity Generation Company (Malawi) Limited

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### REQUEST FOR BIDS (RE-ADVERTISED)

### BY INTERNATIONAL COMPETITIVE BIDDING (ICB)

### FOR CONSULTANCY SERVICES TO DEVELOP TECHNICAL SPECIFICATIONS OF AN INTEGRATED MANAGEMENT INFORMATION SYSTEM (IMIS) FOR ELECTRICITY GENERATION COMPANY (MALAWI) LIMITED.

#### PROCUREMENT REFERENCE NO. EGC436/ICB/RFP/FY2019-20

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1. EGenco carries on the business of generation of power in the Republic of Malawi and has budgeted funds to be used for provision of **Consultancy Services For Developing Technical Specifications of an Integrated Management Information System For Electricity Generation Company (Malawi) Limited**
2. The Chairman, Internal Procurement and Disposal Committee, invites sealed bids from experienced and registered Consultancy Firms to develop Technical Specifications of an Integrated Management Information System.
3. The main purpose of the consultancy is to provide EGenco Consultancy Services For Developing Technical Specifications of an Integrated Management Information Systems For Electricity Generation Company (Malawi) Limited.
4. The proposals shall be evaluated in accordance with the Public Procurement and Disposal of Assets Act of 2017 and Public Procurement Regulations 2018.
5. Participation is open to all eligible bidders and qualified local and International Firms based on the following:
  - i. The Team Leader must have a minimum of a Masters degree in the fields of Information and Communication Technology and/or Project Management.
  - ii. Strong knowledge and demonstrated experience in the field of Systems Requirements Analysis and Technical Specifications development for an MIS. References of at least five previous assignments should be provided.
  - iii. Practical experience in reviewing, analysing and developing IMIS Technical Specifications documentation with reputable Organisations.
  - iv. Excellent communication skills and fluency in English.

6. Interested prospective bidders may obtain Request for Proposal (RFP) documents and further information during working hours from **Thursday, 27<sup>th</sup> May 2021**. The RFP may be sent by e-mail upon production of proof of payment from the **Procurement and Disposal Department, EGENCO, Chayamba Building, No. 7 Victoria Avenue, P. O. Box 1567, Blantyre, Malawi. Attention: Acting Procurement and Disposal Manager, Tel: +265(0)1836000, Fax: +265 (0) 1 827 082; Email: [gntaila@egenco.mw](mailto:gntaila@egenco.mw)**.
7. The Bid document in English shall be purchased by interested bidders upon payment of a non-refundable fee of **MK10,000.00** or its equivalent. The method of payment will be in the form of cash or bank certified cheque or electronic fund transfer.

For electronic funds transfer here below are the banking details:

**Account Name: Electricity Generation Company of Malawi Limited (EGENCO)**  
**Account Number: 01003249146**  
**Account Type: Current Account**  
**Bank: National Bank of Malawi Limited (NB)**  
**Bank Address: P.O. Box 30365, Chichiri, Blantyre 3, Malawi**  
**Swift Code: NBMAMWMW**  
**Branch Code: 003**  
**Branch Name: Chichiri**

8. Electronic submission will not be permitted and late bids will be rejected.
9. The bid must be delivered and registered at the address as in 11(c) below at or before **14.00 hours Local Time on Friday, 09<sup>th</sup> July 2021**.
10. The bids shall be opened immediately after the closing time in the presence of the bidders or their representatives who choose to attend the bid opening at the address in 11(d) below.

11. Addresses for inspection, purchase, submission and opening of bids are as follows:-

(a) Address for Bids inspection

**Chayamba Building**  
**Floor Number 5**  
**Procurement Department**  
**P.O. Box 1567**  
**BLANTYRE**

(b) Address for Bids purchase

**Chayamba Building**  
**Floor Number 5**  
**Procurement Department**  
**P.O. Box 1567**  
**BLANTYRE**

(c) Address for Bids Submission

**Chayamba Building**  
**Floor Number 5**  
**Procurement Department**  
**P.O. Box 1567**  
**BLANTYRE**

(d) Address for Bids Opening

**Chayamba Building**  
**Floor Number 6**  
**Boardroom**  
**P.O. Box 1567**  
**BLANTYRE**

**EGENCO is not bound to accept the lowest or any bid.**